

To create a parent/guardian account, you need to click on the button "Create Account". You will need your student(s) Access ID and Access password.

--- **Access ID (Student Web ID)** --- This is the old username that you used to log into the Parent Portal for your child(ren). Also, this is listed at the bottom of the printed report cards since Dec 2013.

--- **Access Password** --- This is the old password that you used to log into the Parent Portal for your child(ren). If you don't have this, you can email or call the secretary at your school.

Wallace --- Deb.Goodrich@adams-central.org

Juniata --- Kelly.Brodrick@adams-central.org

Adams Central East - Michelle.Bohlen@adams-central.org

Jr/Sr High School --- Cindy.Gangwish@adams-central.org

Powerschool Administrator --- Powerschool@adams-central.org

You will need to enter the following information:

PowerSchool

Create Parent Account

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/>
Re-enter Password	<input type="password"/>

Password must:

- Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

Student Name	Access ID	Access Password	Relationship
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
5. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
6. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
7. <input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾

- Name** – Your first and last name
- Email** – Student notifications and correspondence related to your parent/guardian account will be sent to this email.
- Desired User Name** – Your user name is your unique PowerSchool identity
- Password** – Your password must be at least 6 characters long
- Student Access Information** – Information for a minimum of one student.

This includes the **Access ID** And **Access Password** for each student, and your relationship to the student.

The Access ID is case sensitive

Once you have created the account and added your child(ren), click Enter. You then will be directed back to a login screen where you will use your new login and password that you just created.

After logging in you will see the main screen. Across the top you will see a tab for your child(ren) (Red boxes). On the left navigation bar there are links to several screens providing information about current class schedules, grades, attendance, email notification, and school bulletin.

PowerSchool

Navigation: Grades and Attendance | Standards Grades

Grades and Attendance: [Red Box]

Exp	Last Week					This Week				
	M	T	W	H	F	M	T	W	H	F
1(O-E)										
1(O-E)										
2(O-E)										
2(O-E)										
3(O-E)										
3(O-E)										
4(O-E)										
4(O-E)										
5(O-E)										
5(O-E)										
6(O)										

Clicking on **Account Preferences** tab in the left navigation bar brings you to an

Account Preferences --- Profile screen. Here you can change your email, user name, or password.

Selecting the ***Students tab*** from the Account Preferences screen takes you to a screen where you can add additional children to your account. Once again you will need to know the original ***Access Id and Access password*** for that student.